Motor Carrier Online Access
Currently you can use IE8, IE9, Firefox 5, Safari 5 or Chrome 12
Windows XP machines will no longer access this application

From the DMV homepage https://www.dmv.de.gov
Under Vehicle Services
Select Motor Carrier Services
Select Motor Carrier Online Services

https://www.dmv.de.gov/services/MotorCarrier/index.shtml

The log on system is a single sign on system for Delaware NOT just motor carrier. Each person in your company MUST have their own access. When that person separates employment from the company you can go into your account and delete their access. There is to be no sharing of accounts. If this occurs the managers can lock the online access.

Users are required to create their logon ID with firstname.lastname and email. Email and user ID’s are unique and can only be used ONCE.

Select New User Registration hyperlink

-Please create your user ID as your firstname. lastname
-User ID must be more than six characters total
-Currently you can use IE8, IE9, Firefox 5, Safari 5 or Chrome 12
  Windows XP machines will no longer access this application

***EACH PERSON IS ONLY PERMITTED ONE LOG ON ID PER EMAIL ADDRESS
Complete the entire User Registration

Basic Information:
  o First Name
  o Last Name
  o Valid Email address – This is the ONLY way we have to send you a reset password and we cannot change/correct it
  o Confirm Email address

Contact Information
  o Enter your physical street address
  o DO NOT ENTER A PO BOX – your application will not pass the validation test
  o City
  o State – enter your abbreviated state do not spell out your state ie DE
  o Five digit zip code
  o Country = USA
User ID & Password
  o User ID is required to be your **firstname.lastname**
  o User ID must be more than ten (10) characters
  o Password Policy
    o Password must not match or contain first name
    o Password must not match or contain last name
    o Password must be at least 10 character(s) long
    o Password must contain at least 1 numeric character(s)
    o Password must contain at least 1 special character(s)
    o Password must contain at least 1 uppercase letter(s)
    o Password must not be one of 8 previous passwords
    o Password must not match or contain user ID

Challenge questions and answers
  o You must select three different questions
  o You must answer with three different answers

***MAKE SURE THAT YOU KEEP THE SECURITY QUESTIONS AND ANSWERS IN A SAFE PLACE. WE ARE UNABLE TO RETRIEVE THESE IN ORDER TO RESET YOUR PASSWORD.
User Registration

Please fill out the following fields:

**Basic Information**
- First Name
- Middle Name
- Last Name
- E-mail
- Confirm E-mail

**Contact Information**
- Street
- PO Box
- City
- State
- ZIP/Postal Code
- Country

**Create User Id and Password**
- User Login: FIRSTNAME.LASTNAME
- Password
- Confirm Password

**Select your challenge questions and answers**
Enter your challenge questions for password reset. You may use a predefined question, modify a predefined question, or key your own question(s):

- Question 1
- Question 2
- Question 3

* * Answer 1
* * Answer 2
* * Answer 3

Upon completion of all sections, click Register in the upper right corner.
Once your registration is complete
Select Register at the top right corner of the page

When the page refreshes
Select Finish at the top right corner of the page

When the page refreshes to the page below
Select Click here to login
Sign in with your user ID & Password that you just created

Select the blue box to Request Access

When you select the blue box another drop down box will appear
Select Request for Self
Locate:

**Motor Carrier Services System**
Interstate commercial vehicle registration and fuel tax reporting system.
(International Registration Plan (IRP) & International Fuel Tax Agreement (IFTA))

Select the + add to cart

Select NEXT
Scroll down to DETAILS

Select the magnifying glass next to ADA Compliance Service Needed

Select NO
Select OK
Enter your Motor Carrier Account Number issued by the IRP/IFTA section
Enter your complete tax ID without the dashes
Enter your full company name without punctuation
Enter your five digit zip code to your physical location in Delaware
Then select READY TO SUBMIT

Then select SUBMIT
You will get a request for approval on the top of your screen.

You will need to log out at this time and wait for your approval into the application.

Once you receive the email approval you can log into the Motor Carrier System. This can take up to 48 hours depending on the day that you submit.